



Anti-Money Laundering and Know Your Customer POLICY

Here at Bitfin.io we take our legal obligations seriously.

Amongst these obligations is also the need to comply with Local and International Anti-Money Laundering and Terrorist Financing Laws and Regulations.

To comply with our AML/CTF obligations we apply certain Know Your Customer (KYC) procedures.

At registration each client must provide certain personal information such as: full given name, date of birth, contact details (phone and email), country of origin and certain information about his financial standing.

In addition to the above each client will be required to provide a valid Proof of identity and valid Proof of Address

1. Valid Proof of Identity

Clear and Coloured copy of one of the following:

- a) Passport; or
- b) National Identity Card (Photo Card); or
- c) Drivers Licence (Photo Card)

2. Valid Proof of Address

Clear and Coloured copy, not older than 3 months old, of one of the following:

- a) Utility Bill (Water, Electricity, Land Line); or
- b) Bank Statement; or
- c) Governmental and/or Municipal Tax Bill

In case of legal Entities:

a) Full set of Corporate Documents:

- i) Memorandum and Articles of Association;
- ii) Certificate of Incorporation;
- iii) Certificate of Directors and Secretary;
- iv) Certificate of Registered Address;
- v) Certificate of Shareholders;
- vi) Trust Deed (if applicable);
- vii) Certificate of Good Standing

b) KYC Documents as per points 1 and 2 above for each Director, Shareholder and Ultimate Beneficial Owner



Furthermore, depending on the method of deposit each client will need to sign a declaration of deposit and verify his virtual currency wallet address.

Bitfin.io reserves the right to request additional verification documents in accordance to its internal policies and procedures.

For more information please contact us at cs@bitfin.io.